

**Board of Trustees**

**Hollis Social Library**

**June 10, 2024**

Trustees present: Sarah Booth, Tom Jagatic, Amy Kellner, Jonie LaBombard, Laurel Lang

Trustees excused: Sarah Booth, Jennifer Squires

Trustees attending via video conference: Merle Carrus

Also present: Tanya Griffith, Library Director

1. The meeting was called to order at 7:00 pm.

2. Public Input

The meeting was opened for public comment at 7:00 pm. There was none.

3. We have two resignations: a Library Page and the Youth Services Librarian.

4. Secretary's Report – Jonie LaBombard

The minutes of the May 13, 2024, meeting were accepted as submitted.

5. Treasurer's Report – Sarah Booth

Finances are on track.

<b>Motion</b>	To accept the Treasurer's Report as submitted.		
<b>Made by</b>	Laurel Lang	<b>Seconded by</b>	Tom Jagatic
<b>Vote</b>	Unanimous		

6. Library Director's Report -

<b>Motion</b>	To accept \$150 from the Donation Jar.		
<b>Made by</b>	Tom Jagatic	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

The server has been replaced. The survey cameras for the playground are tied into ours but the Recreation Commission Director only has access to that camera.

The Adult Services Librarian and the Youth Services Librarian hosted a program on falconry that was attended by 84 people. They also planned and created all the Summer Reading Programs in Beanstalk. Participants in the Children's Summer Reading Program will also have the opportunity to participate in the Smokey the Bear Challenge in honor of Smokey's 80<sup>th</sup> birthday this year.

7. The Policy Committee will review the personnel policies over the summer.

8. The bookcases and book easels have been ordered. We will revisit the issue of shades for the historical part of the building in the fall.

9. The trustees discussed the review of the condition of the slate and copper roof performed by GDC Slate & Copper. Tanya will look into finding another firm to perform another evaluation.

10. Amy will contact the Milford Library trustees to see if they will share the Memo of Understanding that they are bringing to the town.

11. The library's requests for the 2025 CIP will be carpeting and interior painting. The trustees will discuss remediation of basement water issues at a later date.

12.

<b>Motion</b>	To approve the updated Circulation Assistant and Youth Services Librarian job descriptions.		
<b>Made by</b>	Tom Jagatic	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

13. The trustees reviewed the Policy Matrix.

14. Merle Carrus left the meeting at 8:18 pm.

15. Laurel reported on the workshops that she attended at the NHLTA conference.

16.

<b>Motion</b>	To adjourn the meeting at 8:41 pm.		
<b>Made by</b>	Laurel Lang	<b>Seconded by</b>	Tom Jagatic
<b>Vote</b>	Unanimous		

Respectfully submitted,

Jonie LaBombard

Secretary