

DRAFT

**Board of Trustees
Hollis Social Library
January 8, 2024
Library Meeting Room**

Trustees present: Sarah Booth, Tom Jagatic, Amy Kellner, Jonie LaBombard, Jennifer Squires

Trustees excused: Merle Carrus, Laurel Lang

1. The meeting was called to order at 7:04 pm.

2. Public Input

The meeting was opened for public comment at 7:04 pm. There was none.

3. Secretary's Report – Jonie LaBombard

The minutes of the public and non-public meeting were accepted as submitted.

4. Treasurer's Report – Sarah Booth

The operating expenses for 2023 were as budgeted.

Motion	To accept the Treasurer's Report.		
Made by	Jennifer Squires	Seconded by	Tom Jagatic
Vote	Unanimous		

5. Library Director's Report –

Tanya reviewed the Director's Report.

Motion	To accept the following donations: \$500 from the Friends for the Winter Reading Program; a "Letters to Santa: mailbox from Kevin Walton; Legos from Brandon Larouche.		
Made by	Sarah Booth	Seconded by	Jennifer Squires
Vote	Unanimous		

6. The steps are 90% completed, the final step of sealing the joints will be in the spring. They are usable in their current state.

The sump pump cover needs to be replaced. The propane tank probably dates from 1992 so a replacement tank should be added to the library's future CIP list. The anode bag in the tank will need to be replaced in the spring. The server for the security cameras dates from 2015 and is having issues.

7.

Motion	To approve the narrative to be included in the Town Report.		
Made by	Tom Jagatic	Seconded by	Sarah Booth
Vote	Unanimous		

8.

Motion	To adopt the Security Camera Policy.		
Made by	Jennifer Squires	Seconded by	Tom Jagatic
Vote	Unanimous		

9.

Motion	To approve the Annual Financial Report to be included in the Town Report.		
Made by	Tom Jagatic	Seconded by	Jennifer Squires
Vote	Unanimous		

10. Tanya discussed a patron's concerns with germs in the children's room. Tanya has researched the CDC and state guidelines for cleaning toys and other materials and the library's procedures are in compliance.

11.

Motion	At 8:09 pm to enter non-public session per RSA 91-A:3,II to discuss (a) The dismissal, promotion, or compensation of any public employee and (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting.		
Made by	Sarah Booth	Seconded by	Tom Jagatic
Vote	Unanimous via roll call vote		

12.

Motion	At 8:26 pm to exit non-public session and enter public session.		
Made by	Tom Jagatic	Seconded by	Sarah Booth
Vote	Unanimous via roll call vote		

13.

Motion	To adjourn the meeting at 8:26 pm.		
Made by	Tom Jagatic	Seconded by	Sarah Booth
Vote	Unanimous		

Respectfully submitted,

Jonie LaBombard

Secretary