

Board of Trustees  
Hollis Social Library  
September 9, 2014, 7 pm

Trustees present: Bob Bartis, Don MacMillan, Karen Knight, Amy Kellner, Stephanie Stack, Jonie LaBombard

Also present: Lucinda Mazza, Library Director; Anna Birch, Hollis Parks Project; Victoria Sandin, Youth Librarian

1. The meeting was called to order at 7:05 pm.

2. Anna Birch presented an update on the Hollis Parks Project. The committee exceeded its fundraising goals so the additional funds will be used to upgrade the landscaping. The current build date for the playground equipment is October 18. The committee members appreciate the involvement of the library trustees in this project.

Don MacMillan, trustee liaison to the HPP, described the walkway from the library to the playground and requested approval of the positioning and wording of a plaque. This would be placed on the wall which will have other plaques recognizing the major contributors to the project.

<b>Motion</b>	To place the following wording on a brick in the walkway: Library Walkway made possible by a generous donation from the Pearl Rideout Trust.		
<b>Moved by</b>	Karen Knight	<b>Seconded by</b>	Stephanie Stack
<b>Vote</b>	Unanimous		

3. Stephanie Stack reviewed the Treasurer's Report. We have spent 51% of the 2014 budget so expenses are on track. The Youth Room bench cushion and cubbies were purchased in August.

<b>Motion</b>	To authorize Bob Bartis and Stephanie Stack to remove the yearly 6% disbursement from the Pearl Rideout Trust account and deposit it into the gifts and donations account. This year's disbursement is \$4064.		
<b>Moved by</b>	Karen Knight	<b>Seconded</b>	Don MacMillan
<b>Vote</b>	Unanimous		

4.

<b>Motion</b>	To accept a donation of \$30 in August 2014.		
<b>Moved by</b>	Stephanie Stack	<b>Seconded</b>	Karen Knight
<b>Vote</b>	Unanimous		

5. The trustees reviewed budget goals and the first draft of the 2015 budget.

6. Victoria Sandin, Youth Librarian and Lucinda Mazza, Library Director, presented a summary of the Summer Reading Program. Vicky also presented her request to reduce her hours while she is attending a MLIS program, and to hire an assistant Youth Librarian at 14 hours/week.

7. The trustees entered non-public session at 8:39 pm.

8. The trustees resumed public session at 9:26 pm.

9.

<b>Motion</b>	To seal the minutes of the non-public session under Section 91-A.		
<b>Moved by</b>	Karen Knight	<b>Seconded</b>	Amy Kellner
<b>Vote</b>	Unanimous		

10. The board resumed discussion on Victoria Sandin's request.

<b>Motion</b>	To deny Victoria Sandin's request to reduce her hours as the position is for 30 hours /week and the board wants to maintain consistency and stabilize the number of library staff rather than increase it.		
<b>Moved by</b>	Karen Knight	<b>Seconded</b>	Don MacMillan
<b>Vote</b>	Unanimous		

11. The trustees will meet at 7 pm on Monday, September 29 to finalize the 2015 budget.

Respectfully submitted,

Jonie LaBombard, Secretary

\*\*\*These minutes will be approved at the following meeting of the Board of Trustees\*\*\*